



# Institute of Social Research & Development (ISRD)

(Registered under Manipur Society Registration Act, 1986 and Foreign Contribution Regulation Act)

Lamsang Bazar, Lamdeng Khunou, Near RDO, Imphal West District  
Manipur - 795146 (INDIA)

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Ref. No.....

Date.....

## UTILIZATION STATEMENT

Sl. No.	Grant Number & Date	Amount (USD)	Certify that out of USD 6222.65 only of grant sanctioned & release USD 6222.65 during the year 2015 (November 1, 2015 to November 1, 2016) in the favour of Institute of Social Research and Development (ISRD), Manipur under this The Niwano Peace Foundation, Japan through grant number given in the margin and USD. NIL on account of unspent balance of the previous year, a sum of USD 6222.65 has been utilized for the purpose of "Community Response to Children Affected by Armed Conflict in Manipur" for which it was sanctioned and that the balance of USD NIL remaining unutilized at the end of the year.
1.	Grant No. 15-A-334 Dated: 17-11-2015	6222.65	
	Total	6222.65	

2. Certified that we have satisfied that the conditions on which the grant was sanctioned have been duly fulfilled and following exercise was made to check whether the money was actually utilized for the purpose which it was sanctioned.

Date: 13/11/2016

Place: Imphal, Manipur

### Kinds of checked exercised:

1. Grant letter
2. Cash Book
3. Vouchers
4. Bills
5. Bank Pass Book

*Julia*


Treasurer

*[Signature]*  
Secretary



# Financial Report for Fiscal Year "2015"

Name: Institute of Social Research and Development

Signature: 

Code: 15-A-334

(Unit : USD)

## Incomes:

Category	Budgets	Closed Accounts	Comments
1. Grant amount	\$6,222.65	\$6,222.65	Received on 17/11/2015
2. Interest on savings	\$0.00	\$0.00	
Total	\$6,222.65	\$6,222.65	

## Expenditures:

Category		Budgets	Closed Accounts	Comments
1. Personnel	Collaborators	\$1,431.21	\$1,431.21	Honorarium for Bridge Educators and vocational Instructors.
	Associates			
2. Travel	Domestic	\$800.00	\$800.00	Local Travel Cost within the state
	Overseas	\$0.00		
3. Transporting and Communication		\$211.13	\$211.13	Telephone/Mobile/Internet/Postage Bills
4. Conference material		\$921.83	\$921.83	Venue Rental, Stationary, Kits and Tea and Snacks
5. Reference material		\$136.02	\$136.02	Printing cost for Advocacy materials
6. Printing/Copy		\$165.37	\$165.37	Printing and copying of materials
7. Utensils and fixtures		\$0.00		
8. Supplies		\$2,084.59	\$2,084.59	Materials for Bridge education and vocational training
9. Outsourcing		\$0.00		
10. Miscellaneous		\$472.50	\$472.50	Miscellaneous items
Total		\$6,222.65	\$6,222.65	

(From: 2015 Nov 1 Until: 2016 Nov 1 )



### Itemized Statement of Income and Expenditure

Date	Category	Details	Income	Expenditure	Balance
17-11-15	Grant amount	Initial grant received via wire transfer from Niwano Foundation	\$6,222.65	\$0.00	\$6,222.65
30-11-15	Domestic Travel	Travel for identification of beneficiaries, communicating with		\$45.00	\$6,177.65
do	Miscellaneous	Purchasing of Stationary and consumables		\$50.50	\$6,127.15
do	Transportation and Communication	Telephone/Mobile/Internet/Postage Bills		\$11.00	\$6,116.15
30-12-15	Conference Materials	Venue Rental, Stationary Kits and Tea and Snacks		\$174.50	\$5,941.65
do	Domestic Travel	Local Travel cost for field works		\$49.00	\$5,892.65
do	Transportation and Communication	Telephone/Mobile/Internet/Postage Bills		\$13.00	\$5,879.65
do	Miscellaneous	Cost incurred to Volunteers		\$37.50	\$5,842.15
30-01-16	Supplies	Bridge Education materials		\$333.53	\$5,508.62
do	Collaborators	Honorarium for Bridge Educators		\$125.23	\$5,383.39
do	Transportation and Communication	Telephone/Mobile/Internet/Postage Bills		\$16.00	\$5,367.39
do	Domestic Travel	Local Travel cost for field works		\$43.00	\$5,324.39
do	Miscellaneous	Office Supply and Stationery		\$69.00	\$5,255.39
29-02-16	Collaborators	Honorarium for Bridge Educators		\$125.23	\$5,130.16
do	Supplies	Bridge Education materials		\$145.92	\$4,984.23
do	Transportation and Communication	Telephone/Mobile/Internet/Postage Bills		\$15.50	\$4,968.73
do	Domestic Travel	Local Travel cost for field works		\$49.00	\$4,919.73
do	Printing and Copy	Printing cost for manuals/manuals		\$17.50	\$4,902.23
31-03-16	Collaborators	Honorarium for Bridge Educators		\$125.23	\$4,777.00
do	Collaborators	Honorarium for Vocational Instructors		\$232.57	\$4,544.43
do	Miscellaneous	Support for computer training program		\$80.67	\$4,463.76
do	Domestic Travel	Local Travel cost for field works		\$74.00	\$4,389.76
do	Supplies	Materials for Vocational Trainings		\$1,146.52	\$3,243.24
do	Transportation and Communication	Telephone/Mobile/Internet/Postage Bills		\$21.50	\$3,221.74
do	Printing and Copy	Printing of Training Manuals		\$23.50	\$3,198.24
30-04-16	Collaborators	Honorarium for Bridge Educators		\$125.24	\$3,073.00
do	Collaborators	Honorarium for Vocational Instructors		\$232.57	\$2,840.43



do	Conference Materials	Venue Rental, Stationary Kits and Tea and Snacks		\$187.60	\$2,652.83
do	Domestic Travel	Local Travel cost for field works		\$67.00	\$2,585.83
do	Miscellaneous	Support for children for computer training program		\$58.00	\$2,527.83
do	Transportation and Communication	Telephone/Mobile/Internet/Postage Bills		\$18.13	\$2,509.70
31-05-16	Collaborators	Honorarium for Vocational Instructors		\$232.57	\$2,277.13
do	Supplies	Materials for Vocational Trainings		\$187.61	\$2,089.52
do	Miscellaneous	Support for children for computer training program		\$105.00	\$1,984.52
do	Domestic Travel	Local Travel cost for field works		\$89.00	\$1,895.52
do	Transportation and Communication	Telephone/Mobile/Internet/Postage Bills		\$25.50	\$1,870.02
30-06-16	Collaborators	Honorarium for Vocational Instructors		\$232.57	\$1,637.45
do	Miscellaneous	Support for children for computer training program		\$60.00	\$1,577.45
do	Refrence Materials	Printing of Advocacy Kits		\$136.02	\$1,441.43
do	Supplies	Materials for Vocational Trainings		\$271.00	\$1,170.43
do	Conference Materials	Venue Rental, Stationary, Kits and Tea and Snacks		\$195.00	\$975.43
do	Transportation and Communication	Telephone/Mobile/Internet/Postage Bills		\$12.50	\$962.93
do	Domestic Travel	Local Trvel cost		\$72.00	\$890.93
30-07-16	Miscellaneous	Office Supply and Stationery		\$11.83	\$879.10
do	Domestic Travel	Local Travel for meeting with stakeholders		\$78.00	\$801.10
do	Transportation and Communication	Telephone/Mobile/Internet/Postage Bills		\$13.50	\$787.60
31-08-16	Domestic Travel	Local Travel for meeting with stakeholders		\$82.00	\$705.60
do	Printing and Copy	Printing charges		\$37.50	\$668.10
do	Conference Materials	Children Events - Venue Rental, Stationary Kits and Tea and Snacks		\$235.00	\$433.10
do	Transportation and Communication	Telephone/Mobile/Internet/Postage Bills		\$26.00	\$407.10
30-09-16	Conference Materials	Venue Rental, Stationary Kits and Tea and Snacks		\$129.73	\$277.37
do	Transportation and Communication	Telephone/Mobile/Internet/Postage Bills		\$21.50	\$255.87
do	Domestic Travel	Local Travel for meeting with stakeholders		\$73.00	\$182.87
do	Printing and Copy	Copying Charge		\$25.00	\$157.87
31-10-16	Printing and Copy	Printing of Reports		\$61.87	\$96.00
do	Domestic Travel	Local Travel		\$79.00	\$17.00
do	Transportation and Communication	Telephone/Mobile/Internet/Postage Bills		\$17.00	-\$0.00
				\$6,222.65	\$6,222.65