

Financial Report (General)

Fiscal Year: FY 2022/2023Code No: 22-A-075Organization name: HUMAN RIGHTS & EMPOWERMENT PROJECT LTD/GTE

<List of Income and Expenditure>

Items of expenditure		Income: Original budgets adopted by NPF in granted amount (Currency should be conformed with your original applied one [USD or JPY]. Decial number should be rounded off)	Expenditure: Spent amount	Break down / Note
1. Personnel	Collaborators	1,000	1,000	The Collaborators in each of the 5 project States were paid USD200 each
	Assistants	2,400	2,400	1 year salary for 2 project officers for the project duration
2. Travel	Domestic	1,500	1,500	Transportation for Executive Director and project officers to the project States during the Stakeholders meetings and appriasal visits, and their per diem for days spent out of station.
	Overseas			
3. Transportation and Communication		1,000	1,016	Transportation for Executive Director and project officers to the project States during the Stakeholders meetings and appriasal visits, and their per diem for dqys spent out of station.
4. Conference materials		500	500	Purchase of writing pad, file jacket and pen for the participants at the Stakeholders meetings.
5. Reference materials				
6. Printing / Copies		200	200	Printing of banners, programme and Executive Director's introductory remarks.
7. Utensils and fixtures				
8. Supplies		1,000	1,020	Food and water for the 102 participants
9. Payments to outside sources		2,000	2,000	Comprising hotel reversations, meeting hall fees, security and transpor allowance for journalists.
10. Miscellaneous		400	400	Used for dispatch of letters and conference materials, other errands and petty logistics.
Total (USD or JPY)		10,000	10,036	

(Duration of the project: Started : 25/04/2022 ~Closed date : 11/04/2023)